

NOTICE INVITING APPLICATIONS

Ref. No.: JICA/Retd./HPFS/Vol.-1/ 3641

Dated Shimla, the 20-09-2023

Subject: Engaging Retired HPFS Officers/DCF/DFO in JICA assisted "Project for Improvement of Himachal Pradesh Forest Ecosystems Management & Livelihoods" (PIHPFEM&L).

The JICA assisted "Project for Improvement of Himachal Pradesh Forest Ecosystems Management & Livelihoods" (PIHPFEM&L) is being implemented in 22 Forest Divisions of 9 Forest Circles falling in seven Districts (i.e. Kinnaur/Shimla/Bilaspur/Mandi/Kullu, Lahaul Spiti & Kangra) of the State. The initial two years' Preparatory phase of the Project is over and the Implementation phase has started from financial year 2020-21. In the Implementation Phase a number of important activities of the Project including Nursery Improvement, Seedling Production, Advance Works, Plantations, Soil Moisture Conservation works, Microplans preparation, Biodiversity Conservation works, Capacity Building & Trainings, Monitoring etc. are to be carried.

The PIHPFEM&L intend to hire the services of Retired HPFS Officers for Dehra and Nurpur Forest Divisions purely on Contract basis for field level facilitation of the Project. Similarly the PIHPFEM&L intend to hire the services of one Retd. DCF/DFO as Additional Project Director (Institutional and Capacity Development) for PMU Shimla.

The key responsibilities of engaged Retired HPFS Officers for Nurpur and Dehra Divisions would be:-

- To facilitate DFOs in technical and administrative matters of the Project at division level.
- To facilitate in getting the VFDS/BMC Sub-committees formed & registered and Microplans prepared through consultations with the communities.
- To facilitate Annual plan preparation.
- To coordinate with the Project Ranges (FTUs), SMS and FTU Coordinator vis-a-vis DMU.
- To facilitate the execution of the Project activities by VFDS (PFM Mode), its monitoring and evaluation.
- To facilitate the formation of SHGs/CIGs.
- To facilitate the Capacity Development of the Stakeholders.
- To facilitate inter sectoral convergence at district level.
- Monitoring of the field activities as per requirement of Project Director (M&E), Kullu.
- Any other assignment given by Chief Project Director pertaining to the Project.

The key responsibilities of engaged retired DCF/DFO for PMU Shimla would be:-

- Overall Planning & Implementation of Intervention, Annual Plan, Technical Guidance and Supervision, Coordinate for Inter-sectoral Convergence, Support to leverage funds, Strategize Gender mainstreaming and women/vulnerable group Empowerment develop Partnerships & Networks, Capacity building and Trainings and Coordinate with Ranges/Divisions and Circles under the Project.
- Any other assignments given by Chief Project Director (JICA-PIHPFEM&L) pertaining to the Project.

Language: English/Hindi

- Proficient in writing and speaking both English and Hindi.

The Retired Officers will be paid fixed emoluments @ Rs. 50,000/- per month, out of the Project Funds. Initially the engagement would be for a period of six months and can be extended further if required by the Project.

The retired HPFS Officers can further be posted to any other Forest Division falling under JICA Forestry Project by Chief Project Director (JICA-PIHPFEM&L), if required for the Project. The Headquarters of the Retired HPFS Officers will be at the O/o DFO concerned or if engaged for more than one Division, in that case O/o one of the Division as per the convenience of the Retired HPFS Officer.

The Chief Project Director (JICA assisted PIHPFEM&L) is authorized to discontinue the services of any of the so engaged Retired Officer, if his/her performance is not found satisfactory without any notice/assigning any reason.

Interested candidates may send their applications along with the resume to the O/o Chief Project Director (JICA assisted PIHPFEM&L), Potters' Hill, Summer Hill, Shimla-5 within on or before **04.10.2023** till 05:00 P.M. The date of personal interview before the Screening Committee will be intimated separately to the applicants.

Date:- **20/09/2023**


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